



Little Fishes Preschool – Newsletter September 2018

Dear Parents and Carers

Nicky would like to thank all the staff and parents for their warm welcome to Little Fishes Pre-School. She is looking forward to getting to know everyone and learning all your names.

Collection of children

We would just like to take this opportunity to remind you that we ask children to stay sitting on their seats until their parent or carer collects them **from their chair**. Although a member of staff is on the outer door and when possible, a member of staff is on the inner door, this practise helps to ensure that your children stay safe. We would be very grateful of your support and reinforcement in this matter. If you will be late, please let a practitioner know at the beginning of the session or ring during the session to let us know. If we don't hear anything by 12:15 we will ring round emergency contacts and if we have not been able to contact anyone by 12:30 we will have to ring the authorities. Please also remember to check your child's drawer before you leave and hold your child's hand as you leave the premises, as there are lots of comings and goings at that time.

Individual portfolios & Learning and Development Summaries

We are required to gather evidence on your child's development by way of photographs, jottings and art work etc. that your child produces. This is kept in a portfolio which will be given to you and your child when they leave Little Fishes pre-school.

The learning & development summary you receive at the end of each term will now have a new look. If your child is 3 or 4, you will receive summary in the form of a caterpillar showing areas of development in each of the 7 areas of learning. If your child is 2, their sheet will show stars showing development in the 3 prime areas of learning. At the end of your child's time at Little Fishes you will receive a full transition report as previously. These changes are in line with the EYFS framework.

As always, you are very welcome to talk to your child's key person and look at your child's learning & Development file at any time.

Snack Donation

Each term we ask parents for a donation towards our rising snack costs. It is **voluntary** and all children will be able to have snack, regardless of whether the donation is made or not. We are asking parents to provide £5 please (if you are able to) in order to help us to continue to provide a range of healthy snacks.

Food and Drink

May we politely request that **no** food or drink is left in the cloakrooms in children's bags, please. This is purely for health and safety reasons. If you have any queries regarding this, please see a member of staff. Thank you.

Coffee and Chat

Coffee & Chat is an informal get together for parents, held regularly throughout the school year. It's a great opportunity to get to know other parents and younger siblings are welcome to attend with you. The date of each Coffee & Chat will appear on the notice board in the reception area.

Little Fishes Facebook Pages

Little Fishes Pre-school (littlefishespreschoolbrackley) is our official Facebook page, where we will post helpful reminders and information.

LF come & play is a private group open only to parents of children who attend Little Fishes Pre-school. If you would like to join the group or find out more about it, please see Sally who can answer your questions and add you to the group!

Open door policy

We operate an open door policy at pre-school, which means that we welcome parents to join us for sessions to lend their expertise, help with toast or simply come and play. You do not have to arrange this in advance you can just tell us that you're staying when you bring your child or children in. Please note, however, that younger siblings are not allowed to stay with you as we are only covered for two and half to five year olds!

Speed Limit in car parking area

We would like to politely remind you of the **10 MPH speed limit** in our car park. We have received a number of reports of parents driving at speed and without due care and attention on the road into the car park and on the car park area. It is extremely important to protect the safety of our children, so we regard this as a serious matter. Therefore should individuals not keep to the speed limit or drive without due care or attention in the car park, they will be respectfully asked to park at the front of the church and walk around the back to collect their child.

Going Paperless

We are looking to cut down on the amount of paperwork that we give to parents by using email where possible. Please can you complete and return to the attached sheet including your preferred email address/es to give us permission to do this. If you would prefer to still receive paper copies, just let us know.

Reminders

Please let us know if there are any changes to your details (address, contact numbers, etc.) or any new medical information about your child that you feel we need to know. Please also let us know if your child has had any medication before school, such as Calpol, or has had any bumps or accidents outside pre-school, in case of emergencies.

Please also ensure that anyone collecting your child has your **password**, and fill in any changes to who is collecting your child in the '**Collection of Children**' book, as we cannot let your child leave with anyone we are not expecting, regardless of you they are!

Thank you for all your continued support,

The Little Fishes Team.

Contact details: Telephone : 01280 705295 (during session times)

Email : manager@littlefishesbrackley.org.uk (Nicky) **or** admin@littlefishesbrackley.org.uk (Sally)

Email Contact Confirmation

Please tick below to indicate your choice

<input type="checkbox"/>	I am happy for you to use email to send me documents such as newsletters*
<input type="checkbox"/>	I would like to continue to receive paper copies of documents

* My preferred email address/es to receive documents relating to pre-school is –

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